



## **Emergency Action Plan Training**

**Onsite – 3 hours. Up to 20 employees per session.**

### **Course Overview**

Emergency Action Plan (EAP) training teaches participants how to respond in a fire or other emergency to ensure employee safety. Participants will learn how to include emergency reporting guidelines, emergency escape procedures, rescue and medical duties, and evacuation procedures. Participants develop an EAP which is then reviewed with all employees at their workplace. A sufficient number of people must be trained to assist in evacuation. Employee training in fire hazards is also taught. Fire Prevention Plans (FPPs) must identify workplace fire hazards and detail methods for controlling and preventing fires.

### **Participants will Learn:**

- Changes in 911 calling. Using technology
- How to report emergencies and contact numbers
- How to safely evacuate and importance of routes
- OSHA regulation on exits and exit routes
- Alarm Systems and Communication
- Rescue and Medical Duties
- Non-Emergency Evacuation and Critical Operations Management
- How to inspect a fire extinguisher
- Practice Pull, Aim, Squeeze and Sweep (PASS) Techniques

### **Skill Attainment**

Participants will develop a specific Emergency Action Plan. Topics may include workplace violence, fire, severe weather emergencies, chemical or structural building emergencies. Participants will present their EAP to the class and additional suggestions and ideas will be generated from these discussions to help employees and management create updated and improved EAPs for their companies.

Participants will also participate and learn the skills of P.A.S.S with water fire extinguisher discharge practice. This is an outdoor activity.